

# Berkeley Garden Committee Meeting Minutes

Sunday 6/3/18

Attendees: Kayhan, Marina, Richard P., Peter, Stephen, Norma

Item	Brief Recap	Action	Follow Up	Due
<b>Garden Tour Logistics</b>	<p>Setup (11am-2pm): Peter, Kayhan, Norma, Richard P.                      Breakdown (2pm – 5pm): Peter, Stephen, Miyako                      Will need on plastic table from common room and 4 folding chairs</p> <p>Will set up on South lawn under tree to welcome people as they enter</p> <p><b>EVERYONE: Please clean and tidy your plots! Remove any plastic pots/chairs/items, supplies, tools, buckets of dirt, etc. and bring them home or in the seed room this week.</b></p> <p><b>If you are able, please hose down or sweep the path near your plot before Sat. Trim any plants hanging into walkways.</b></p>	<p>Marina to buy ice, lemons/limes, and clean the water pitcher in the seed room;                      Kayhan to bring tablecloths;                      Richard P baking cookies;                      Peter to get flyers from Ted</p>	None	
<b>Sodding Schedule</b>	<p>The sodding may be done this week before the tour (we hope).                      The patch of the slope near 77<sup>th</sup> street needs to be professionally tilled and new soil added. Can Board ask the workers to do that. They used that patch as a work area and dumping place and now the ground is packed down and quite filled with debris.</p> <p>Forsythia should be cut down so that the entire lawn can be sodded evenly.</p>	<p>Kayhan to ask Board</p> <p>Gardeners removed forsythia</p>	Kayhan/Board	
<b>Seed Rooms</b>	<p>Big thanks to Norma and Marina for cleaning out and re-organizing the seed room and the small room in 78<sup>th</sup> street. 2 wood laminate tables in seed room are in very bad shape as the plants and water have damaged them, can the Board purchase one or two 4ft plastic tables? Marina found them online for \$50 each.</p> <p>Wheelbarrows: Can staff fix the axle on the one which is broken? Can we buy new tire for other one that needs it? (found online for \$15-\$30 depending on size)</p> <p>Gorilla Cart – steel frame, 20" wide, 10" tires, can carry up to 600lbs = \$70</p>	<p>Kayhan to write Board and follow up</p>	Kayhan	
<b>Large DIY Design Idea</b>	<p>We tabled this discussion until next month since we decided to remove the forsythia and wanted to use the time to collectively do it.</p>	None		

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***Next Meeting: TBD***

***(Primarily to coordinate and discuss tour)***