

Berkeley Garden Committee Meeting Minutes

Date and Time: Sunday June 26, 2015

Attendees: Ira, Tom, Bristol, Peter, Maurice, Katherine, Norma, Phil P., Richard P., Jo, Andrew (new resident who came for the first time)

Item	Brief Recap	Action	Follow Up	Due Date
Introduction of our new Garden Committee liaison	WELCOME PHIL PAPAS! Thank you for your interest and enthusiasm			
Garden Committee Meeting frequency	The group would like the option to take a hiatus from meetings at their discretion. A precedent was established when the Committee suspended meetings for 2 months during the Winter.	Group plans a hiatus in July and August. If needed, the co-chairs can call an emergency meeting	Phil P to talk to the Board about this as our charter stipulates a meeting each month	
Budget update	Sandy and Katherine are working on setting up the budget so that Katherine takes it over completely. Some suggestions were made about efficient systems for keeping track of our money.	Receipts for large expenditures to be submitted to the Board. Katherine to keep donations as petty cash for quick reimbursement of small purchases	follow up with Sandy	
Building Repairs	According to Jay Yablonsky, the inner garden will not be effected by any of the upcoming leak repairs. The external garden bay window areas on 78th St. may be effected. A suggestion was made by Norma to include in the contract for repair work a protection clause for any plants that will be effected by the work.	Phil P. will keep us informed as repairs progress.	Should any plants be in danger, gardeners will remove them from harm until the work is finished	
Garden Rule Signs	The signs stating the garden rules will be here as soon as the frames arrive. Signs will be placed near the doors that exit into the garden in all buildings. There were some comments about our rules being very much in line with those of other buildings. Phil P. said that he heard many comments after the tour about the user friendliness of our garden	Pia and Sandy to complete this job		

Item	BRIEF RECAP	ACTION	Follow Up/Person	Due DATE
Miscellaneous	<p>As a way to save on expenses, Tom offered high quality printing service at his work place should Sandra wish to make up more cards for sale at garden events</p> <p>Suggestion that the furniture should be treated to prolong its life, not change its color.</p> <p>To save the grass, table locations should be changed regularly. As some garden users have favorite locations in the garden perhaps a statement should be put in the newsletter explaining why table locations will change</p> <p>We need to order mulch. What is the procedure now that Sandy is no longer on the Board?</p> <p>Suggestion that in the Fall all the trees should be pruned and thinned. The group thinks that a trained arborist should be hired to do the job. The gardeners do not have the expertise.</p> <p>Tom offered wood shavings to be used as mulch</p> <p>Our guest, Andrew, was interested in the controversy surrounding the ramp renovation. He was given information and referred to the committee that has formed to address the issue.</p> <p>Jo is interested in the fate of the street trees and in protecting them with surrounds.</p>	<p>talk to Sandra</p> <p>revisit Board decision not to treat</p> <p>Who is to be in charge of moving the tables?</p> <p>Ask the Board</p> <p>Phil to consult the Board.</p> <p>This is not a Garden Committee issue although some in the group are involved in the committee that has petitioned The Board</p> <p>Caring for or beautifying tree pits is usually futile without proper protection for the trees and plantings under the trees.</p>	<p>Katherine</p> <p>Phil P.</p> <p>Phil P</p> <p>Phil P</p> <p>Ira and Peter to research arborists</p> <p>The Board would have to decide to take action to purchase surrounds</p>	

Next Meeting: Sunday, September 9, 4 pm