May 6, 2021

Dear Neighbor:

This is to advise you that in accordance with plans and specifications approved by the Board of Directors, I will be undertaking alterations to my apartment as follows:

Expected Start Date:

Completion Date:

Description of Work:

I hereby represent to you that I will indemnify you for any damage whatsoever caused by the Work provided that I am ( or my designated representative is) afforded the opportunity to inspect your apartment to ascertain its condition prior to commencement of work. This indemnification shall be binding on me if you provide access for such inspection and I do not avail myself of the opportunity to make such inspection. If you provide access and I do not elect to inspect your apartment, it shall be assumed for the purpose of the Work that no damage currently exists in your apartment prior to the commencement of the Work.

If any problems arise during the period that work is proceeding, please advise me in writing and contact the Building' s superintendent and the managing agent immediately. Thank you for your cooperation.

Sincerely,