

Berkeley Garden Committee Meeting Minutes

Sunday October 4, 2015

Attendees: Ira, Peter, Katherine, Norma, Phil P., Richard P., Kayhan

Item	Brief Recap	Action	Follow Up	Due
Where is everyone?	Small turnout prompted a discussion to return to monthly meetings to keep people engaged.		Revisit in the next meeting	
Update from Phil on ramp wall repair/replacement	Board hoped that work on the wall would be completed by winter but it doesn't look like that is realistic. By winter, the wall will be shored up and supported, then repaired/replaced in the spring.	None	Phil to continue updating us as timeline is confirmed.	
slope renovation plans	Plans to bring the whole ramp/slope area to ADA compliance have been tabled due to organized resistance to the plans which include concern about funds and dislike of the design		Phil to continue updating us if conversations restart.	
Seed Room Access	Copies of the key to the side door of 77 th St. bldg. will be made. Gardeners can use that door to access seed room from the building – avoiding the ramp.	Any gardener not in the 77 th St. bldg. who wants a key can contact Katherine	Katherine made keys and will keep a list of who the keys are given to.	
Mulch	Mulch bill will be paid out of the Garden's Board funded budget allocation. Katherine keeps petty cash in her account for small, immediate reimbursements. \$196.70 remains in petty cash, close to. Approx \$5,400 is in the Board budget	Allen Sabot to report the amount of the mulch bill when he receives the invoice from Howie		
Arborist	<p>Two proposals for pruning and trimming the garden were reviewed. Both arborist firms are highly skilled and have good reputations. Urban Arborist was chosen primarily because of lower cost and willingness to listen and be in conversation about the scope of work in our garden. We need to contact them ASAP to schedule the work before winter</p> <p>One logistical consideration is how to coordinate arborist work with Skyline's schedule should that be problematic.</p> <p>Arborist offered to allow gardeners to accompany workers as pruning is being done so gardeners can watch and learn.</p>	Board said the pruning costs should come out of GC budget. GC has the funds to cover the work and agreed to do so. We calculate the cost to be about \$2,300. *see attached proposal.	<p>Peter to book services</p> <p>Philip P to try and get some scheduling information from Skyline</p>	

Item	BRIEF RECAP	ACTION	Follow Up Person	Due DATE
General Maintenance	<p>Ivy Wall: Katherine volunteers, when contacted, to go over to the other building and trim the ivy invading The Jackson's plants. Norma needs more support to weave the ivy from the Berkeley side. Gardeners should do a loose weave or gently trim.</p> <p>Work Day for seeding & Mulching: Sunday 10/11, 9am</p> <p>Furniture Care: Gardeners at the meeting rotated the furniture so that on Sun. 10/11, volunteers can seed bald spots. Furniture needs to be rotated by GC members. Group decided to rotate monthly either before or after garden meetings.</p> <p>Proposal that building maintenance clean and repair furniture before taking it in for the season. Furniture to be taken in week of Nov. 2</p>	<p>Volunteers needed to weave let Norma know.</p> <p>Volunteers please come to the garden at 9AM</p> <p>Phil spoke to Board and we can have maintenance crew clean and repair furniture.</p>	Sandy sent information to Philip and Milton about teak furniture care	
Miscellaneous	<p>Stone Beds: Many of the stone beds are missing rocks and proper masonry to hold them in place</p> <p>GC earlier agreed that the center garden would be uniform and have a limited number and type of plants. Things have popped up in stone beds and other areas that are not part of the agreed plan. Some things we planted aren't doing well because of drainage issues or light, etc. We need to move the plants that have crept into the beds and expand the list of varieties that we do plant so that things bloom at different times of the year and so that they will succeed given the conditions they have to live in.</p> <p>Two hose caddies broken (Stephen and Ira)</p>	<p>Phil to ask board about repairs to masonry and stones.</p> <p>Peter, Norma, and Richard P. to do an assessment of what is and isn't working and create a list of new plants we can buy in the spring to fill in the raised beds and other areas.</p> <p>Milton repaired them. We may need to order new in Spring</p>	Phil	

Next Meeting: Sunday, November 8, 4 pm